



GEDLING COACH SCHOLARSHIP *(2009 / 2010 Application Form)*

Applications for money from this Fund must come from Clubs on behalf of their Coaches, not directly from the Coaches themselves.

The Scholarship Fund has been designed in order to help Clubs to encourage volunteers and unqualified coaches into coaching as well as helping qualified coaches to progress, and raise the profile of coaching to a 'professional' level. The fund is available for:

- Potential coaches wanting to take their first National Governing Body (NGB) qualification.
- Current coaches wishing to undertake their next level of NGB award.
- Potential and current coaches wanting to attend generic courses such as scUK workshops, conferences relating to sport, non-certificated workshops, or other courses that contribute to their personal development as a coach.

Paid Coaches employed for more than 20 hours per week are not eligible to apply. If you are a paid coach for 20 hours or less you must also coach on a voluntary basis for at least 50% of your coaching time, and the course must relate to that voluntary coaching.

Applications will be assessed by a panel consisting of the Leisure Resources Manager and a Sports Development Officer, and if they meet the criteria will be passed with a recommendation for approval to the Chief Leisure Officer and the Portfolio Holder for Leisure, who meet weekly. There are no set deadlines however all forms must be received a minimum of 7 days before the course start date to be considered. Applications received after the start date of the course will never be accepted.

Clubs in all Sports* are eligible to apply on behalf of their Coaches for National Governing Body Courses and generic courses such as Child Protection, LTAD, First Aid etc.

**National Governing Body must be recognised by Sport England – see www.sportengland.org or call 0115 901 3704 for a list. (Unless it is an inclusive sport – contact 0115 9013704 for further information)*

Priority will be given to Clubs applying on behalf of coaches who cannot access any funding through their own Governing Body. Funding may not be available if the Governing Body is already grant-aiding the applicant or the course.

Only coaches who are actively coaching in Gedling on a voluntary basis are eligible.

Criteria:

- Maximum scholarship normally available is 40% (or a maximum £150 per coach per financial year) of the total cost of the course fees to you. Funding is for course content only, travel, accommodation, and other subsidiary costs will not be considered.
- Under exceptional circumstances, where Coach Scholarship funding from Nottinghamshire County Council is not available, Gedling may pay up to 80% of the cost.
- Clubs can submit applications on behalf of a particular Coach more than once, but each Coach can only access a maximum total of £150 each financial year.
- Once the course is finished (this may include a final assessment) each Coach will be required to return a completed Scholarship Monitoring Form via his/her Club. If this form is not returned the grant will not be issued.
- Applicants must coach for a Club in Gedling on a voluntary basis.
- Applicants must hold a valid CRB Enhanced Clearance.
- Preference will be given to volunteer coaches who coach young people, people with disabilities, women, people from Black, Asian and ethnic minority communities and coaching within an area of priority investment (as recognised by Gedling Borough Council).
- Clubs will need to include a completed Referee Form for each Coach as part of their application.
- Applications are encouraged on behalf of coaches who are women, disabled people, and people from Black, Asian and other ethnic minority communities.

Procedure:

1. The Coach/Club Identifies and the Club books the Coach onto a course.
2. The Coach supplies the details to the Club, which submits a Coach Scholarship Application form for him/her to the Gedling Sports Development Unit
3. The panel will contact the Club and the Coach once the application has been assessed.
4. The Coach completes the chosen course (*and final assessment if appropriate*).
5. The Club will be sent its grant (if its application is successful) once the Coach has completed the course / workshop and upon receipt of the monitoring form which must be returned within 28 days of the end of the course/assessment.

Please return ALL forms (pages 3, 4, 5, & 6) by post to:

John Sturgess
Sports Development Officer, Gedling Borough Council
Arnot Hill House
Arnot Hill Park
Arnold
Nottingham NG5 6LU
Or by e-mail to: john.sturgess@gedling.gov.uk

This form is available in large format on request

For further information and advice please call: Tel: 0115 901 3704

Coach Scholarship Application Form

The Coach's personal details: (complete separate pages for each coach)

Name			
Address			
Postcode			
In which local authority do you coach?			
Which Squads/Teams/individuals do you coach?			
Telephone		Email	
Sport			
Club			

Have you attended the following (please tick)

- scUK Good Practice & Child Protection or NGB Equivalent
- scUK How to Coach Disabled People in Sport
- scUK Equity In Your Coaching
- Emergency First Aid

Please state any existing coaching qualification(s) and any other courses not listed above:

Which organisation(s) are you coaching for? (Please note your voluntary coaching must be in Gedling)

At which venue(s) do you coach?

How many hours per week to you coach? _____ hours

Who do you coach? (please tick)

- | | | | |
|--------------------------|--------------------------|---------|--------------------------|
| Adults | <input type="checkbox"/> | Juniors | <input type="checkbox"/> |
| Girls | <input type="checkbox"/> | Boys | <input type="checkbox"/> |
| People with Disabilities | <input type="checkbox"/> | | |

Approximately what percentage of your coaching is undertaken in a voluntary capacity? _____%

**How much money do you earn (through coaching) on average per hour?
£ _____/hour**

Identified Course Details

Coach for whom application is being made:

Course title:

Course start date:

Course finish dates (this may include a final assessment)

Course organiser:

Course venue:

Course cost:

£ _____

Will the Course Fees be paid by the Club or by the Coach?

Have you applied anywhere else for funds for this course? YES NO

If yes, where?

Have you secured any funds?

YES

NO

If yes, how much funding?

£ _____

Scholarship amount applied for: £

Percentage of course cost:

_____ %

How will the course help you develop your coaching activity?

I agree to abide by the conditions set out in the coach scholarship criteria and to actively coach in Gedling.

Signed:

Date:

Data Protection Act 1998

The personal information collected on this form will be processed on computer to provide and manage the information or service that you have requested.

Ethnicity Monitoring Form

Your responses to the questions below are classed as sensitive data which will be used for monitoring purposes and to promote equality in coaching.

What is your ethnic group?

White

British

Irish

Any other white background _____

Mixed

White & Black Caribbean

White & Black African

White and Asian

Any other mixed background _____

Asian or Asian British

Indian

Pakistani

Bangladeshi

Any other Asian background _____

Black or Black British

Caribbean

African

Any other Black background _____

Chinese or other ethnic group

Chinese

Any other please Specify _____

The Disability Discrimination Act 1995 defines a disabled person as anyone with a 'physical or mental impairment which has a substantial and long-term adverse affect upon his/her ability to carry out normal day to day activities'.

Do you consider yourself to have a disability? Yes No

If Yes, what is the nature of your disability?

Visual

Hearing

Physical

Other _____

Referee Form

*(This page must be completed by the referee and returned with the application form – one for each Coach)
The referee must not be a relative of the applicant.*

Name of Applicant: _____

Referee Details:

Name	
Address	
Postcode	
Telephone	
Email	
Sport	
Club	

In what capacity do you know the applicant?

Does the applicant work in a voluntary capacity for your organisation? If yes, approximately how many hours per week. If no, please give further information.

Yes No _____

Does the applicant hold an Enhanced CRB Clearance Certificate obtained by/through the Club/Sport? _____

Who does the applicant currently coach (age group etc)?

Please detail any further information in support of this application:

Signed: _____ **Date:** _____

Position within club/sport: _____