

## **NOTTINGHAMSHIRE COACH SCHOLARSHIP** ***2008 / 2009 Application Form***

The scholarship fund has been designed in order to encourage volunteers and unqualified coaches into coaching as well as helping qualified coaches to progress, and raise the profile of coaching to a 'professional' level. The fund is available to:

- Potential coaches wanting to take their first NGB qualification.
- Current coaches wishing to undertake their next level of NGB award.
- Potential and current coaches wanting to attend generic courses such as sports coach UK workshops, conferences relating to sport, non-certificated workshops, or other courses that contribute to their personal development as a coach.

Paid Coaches employed for more than 20 hours per week are not eligible to apply. If you are a paid coach for 20 hours or less you must also coach on a voluntary basis. We will fund courses for the voluntary element of your coaching only.

A monthly panel will assess all applications. There are no set deadlines however **all forms must be received a minimum of 14 days before the course start date to be considered**. No late applications will be accepted. The panel decision will be final.

Coaches from all sports\* are eligible to apply for National Governing Body Courses and generic courses such as Safeguarding and Protecting Children, LTAD, First Aid etc.

*\*National Governing Body must be recognised by Sport England – see [www.sportengland.org](http://www.sportengland.org) or call 0115 977 2311 for a list. (Unless it is an inclusive sport – contact 0115 9722886 for further information)*

If you require extra support e.g. a buddy please contact the Sports Disability Unit 0115 9772886.

Priority will be given to coaches who cannot access any funding through their own Governing Body. Funding may not be available if Governing Body is already grant aiding applicant or course.

Only coaches who are actively coaching in the Nottinghamshire area on a voluntary basis are eligible.

### **Nottingham City**

**Please note, Nottingham City Council have their own coach grant aid scheme (to which Active Sports contributes). If the majority of your coaching takes place in the City you must NOT apply on this form. To request an application from the City contact: 0115 9152 716.**

## How much can I apply for?

### **ClubMark or NGB Accredited Clubs**

If you are currently coaching for a ClubMark or NGB Accredited club you can apply for a maximum scholarship of 75% of the course cost (or a maximum of £200 per financial year) of the total cost of the course fees to you.

If you are not sure if your club has achieved ClubMark or NGB Accreditation please check with your club or contact Anna Quick, Club Development Officer on 0115 9772218.

### **Clubs without ClubMark or NGB Accreditation**

The maximum scholarship available is 50% (or a maximum £175 per financial year) of the total cost of the course fees to you.

Funding is for course content only, travel, accommodation, and other subsidiary costs will not be considered.

## **Coach Scholarship Information and Requirements.**

- You can apply more than once, but can only access a maximum total of £175 (£200 for ClubMark/NGB Accredited Clubs) each financial year (e.g. 2 short courses).
- Applicants must coach in Nottinghamshire on a voluntary basis. If you are applying for a Level 1 NGB Coaching Qualification please provide details of your current voluntary involvement with a club.
- The panel reserve the right not to fund multiple applications or reduce the percentage funding if a club / organisation / sport submits more than one application in a twelve month period.
- Coaches will need to include a completed Referee Form as part of their application. Your Referee Form should be completed by someone from your club, or the club you intend to coach with; or if you do not coach for a specific club, somebody from within your sport. The referee must not be a relative of the applicant.
- Once your course is finished (this may include a final assessment) you will be required to return a completed Scholarship Monitoring Form. If this form is not returned within 28 days of the completion date your grant will not be issued. **You must have completed all modules and passed any assessment before submitting this form.**
- Preference will be given to volunteer coaches who are involved with clubs coaching; young people, people with disabilities, women, people from Black, Asian and ethnic minority communities and coaching within an area of priority investment (as recognised by Nottinghamshire County Council). Preference will also be given to coaches volunteering at ClubMark or NGB Accredited Clubs.
- Applications are encouraged from women, disabled people, and people from Black, Asian and other ethnic minority communities.

**Procedure:**

1. Identify and book a course and supply the requested details.
2. Submit your Coach Scholarship Application form.
3. The panel will contact you once your application has been assessed.
4. Complete your chosen course (*and final assessment if appropriate*).
5. You will be sent your grant (if your application is successful) once you have completed the course / workshop and upon receipt of your monitoring form which must be returned within 28 days of the course completion date.

**Please return ALL forms (pages 4, 5, 6, & 7) to:**

Coaching Development Co-ordinator  
Nottinghamshire County Council  
County Office  
Thoroton Road  
West Bridgford  
Nottingham  
NG2 5FT

**For further information and advice please contact Tim Stevenson, Coaching Development Co-ordinator:** [tim.stevenson@nottscc.gov.uk](mailto:tim.stevenson@nottscc.gov.uk) , 0115 977 4403

## Coach Scholarship Application Form

<b>Name</b>			
<b>Address</b>			
<b>Postcode</b>			
<b>In which local authority do you live?</b>			
<b>Telephone</b>			
<b>Email</b>			
<b>Sport</b>			
<b>Club</b>			
<b>Does your club have ClubMark or NGB Accreditation</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

**Have you attended the following (please tick )**

- scUK Safeguarding & Protecting Children or NGB Equivalent
- scUK How to Coach Disabled People in Sport
- scUK Equity In Your Coaching
- Emergency First Aid

**Please state any existing coaching qualification(s) and any other courses not listed above:**

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**Which organisation(s) are you coaching/volunteering for? (Please note your voluntary coaching must be in Nottinghamshire)** \_\_\_\_\_

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**At which venue(s) do you coach/volunteer?** \_\_\_\_\_

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**Who do you coach? (please tick )**

- Adults  Juniors  Girls  Boys   
 People with Disabilities

**How many hours per week do you coach? \_\_\_\_\_ Hours**

**Approximately what percentage of your coaching is undertaken in a voluntary capacity? \_\_\_\_\_%**

**How much money do you earn (through coaching) on average per hour?  
 £ \_\_\_\_\_/hour**

**Identified Course Details**

**Course title:** \_\_\_\_\_

**Course start date:** \_\_\_\_\_

**Course finish dates (this may include a final assessment)** \_\_\_\_\_

**Course organiser:** \_\_\_\_\_

**Course venue:** \_\_\_\_\_

**Course cost:**     £\_\_\_\_\_

**Have you applied anywhere else for funds for this course?** YES  NO

**If yes, where?** \_\_\_\_\_

**Have you secured any funds?**           YES        NO

**If yes, how much funding?**           £\_\_\_\_\_

**Scholarship amount applied for:**   £\_\_\_\_\_

**Percentage of course cost:**           \_\_\_\_\_%

**How will the course help you develop your coaching activity?**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**I agree to abide by the conditions set out in the coach scholarship criteria and to actively coach in Nottinghamshire.**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Data Protection Act 1998**

The personal information collected on this form will be processed on computer to provide and manage the information or service that you have requested. For further details regarding your privacy please see our Privacy Statement: [www.nottinghamshire.gov.uk/privacystatement](http://www.nottinghamshire.gov.uk/privacystatement) alternatively call 0115 977 3464 for a copy.

We will keep the personal information you provide on a secure database for monitoring purposes and to keep you informed of new courses and coaching opportunities. We will ensure that our database records are reviewed for accuracy every 12 months. We will remove you details from our database when you cease to be a registered coach

I agree to my details being retained on a database and shared with the other sporting partners in Nottinghamshire and relevant agencies as described

OR

I do not agree to my personal details being retained on a database and shared with other partners and understand that only anonymous details about my response will be held

## Ethnicity Monitoring Form

*Your responses to the questions below are classed as sensitive data which will be used for monitoring purposes and to promote equality in coaching.*

### **What is your ethnic group?**

White  
British   
Irish   
Any other white background \_\_\_\_\_

Mixed  
White & Black Caribbean   
White & Black African   
White and Asian   
Any other mixed background \_\_\_\_\_

Asian or Asian British  
Indian   
Pakistani   
Bangladeshi   
Any other Asian background \_\_\_\_\_

Black or Black British  
Caribbean   
African   
Any other Black background \_\_\_\_\_

Chinese or other ethnic group  
Chinese   
Any other please Specify \_\_\_\_\_

The Disability Discrimination Act 1995 defines a disabled person as anyone with a 'physical or mental impairment which has a substantial and long-term adverse affect upon his/her ability to carry out normal day to day activities'.

**Do you consider yourself to have a disability?** Yes  No

### **If Yes, what is the nature of your disability?**

Visual   
Hearing   
Physical   
Other  \_\_\_\_\_

## Referee Form

*(This page must be completed by the referee and returned with the application form)  
The referee must not be a relative of the applicant.*

**Name of Applicant:** \_\_\_\_\_

**Referee Details:**

<b>Name</b>	
<b>Address</b>	
<b>Postcode</b>	
<b>Telephone</b>	
<b>Email</b>	
<b>Sport</b>	
<b>Club</b>	

**In what capacity do you know the applicant?**

\_\_\_\_\_

\_\_\_\_\_

**Does the applicant work in a voluntary capacity for your organisation?**

Yes  How many hours per week? \_\_\_\_\_ **Hours**

No  Please give further information \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Who does the applicant currently coach (*age group etc*)?**

\_\_\_\_\_

\_\_\_\_\_

**Please detail any further information in support of this application:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Position within club/sport:** \_\_\_\_\_